

The regular meeting of the Board of Trustees of the Village of Attica was held on December 19, 2023, at the Attica Municipal Building. The meeting was called to order at 6:00 P.M.

**Members Present:**

The following members were present: Mayor Nathan Montford, Trustees Hans Walker Jr., Matthew Sage, Gary Guralny and Pam Rudolph.

**Others Present:**

Others present: Administrator Douglas Post, Water Treatment Plant Chief Operator Matt Durfee, Police Officer Zachary Fleiss, Kim Guralny, Sharon Passamonte, Jay Myers, Fire Chief Stephan Bove, Samantha Redden, Brian Fugle, Lily Van Son, Justin Dueppengiesser and Ike Boss.

**Minutes and Claims Approved:**

**Motion** was made by Trustee Walker seconded by Trustee Sage that the minutes of the regular meeting of October 17, 2023 be approved as presented.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Guralny yes; Rudolph yes.

**The motion** was declared and carried.

**Transfers between appropriations**

**Motion** was made by Trustee Rudolph seconded by Trustee Guralny that the Village board approves the following transfers:

\$3,429.00 from A1520T to A3120.4T  
\$1,653.07 from A3389D to A3120.13  
\$67.59 from A13120.1 to A3120.16  
\$928.28 from A1520 to A3120.1  
\$15,000 from A3410.4R to A9710.6  
\$721.88 from A3410.4R to A9710.7

**Approve Claims**

**Motion** was made by Trustee Rudolph seconded by Trustee Walker that the following claims be approved and the Clerk instructed to draw checks therefore:

General Fund claims in the amount of \$30,823.61 set forth in Abstract #7  
Water Fund claims in the amount of \$15,810.42 set forth in Abstract #7  
Sewer Fund claims in the amount of \$6,253.79 as set forth in Abstract #7  
Pump Station repairs capital claims in the amount of \$960.00 as set forth in Abstract #7  
Comprehensive plan update capital claims in the amount of \$4,957.76 as set forth in Abstract #7  
Water Treatment Plant improvements capital claims in the amount of \$1,691.50 as set forth in Abstract #7

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Guralny yes; Rudolph yes.

**The motion** was declared and carried.

Mayor Montford presented a Citation to Lily Van Son for the Trunk or Treat event in the park for Halloween.

Justin Dueppengiesser, Executive Director of the Wyoming County Business Education Council attended the meeting to discuss "Camp Hard Hat".

**Committee Reports:**

**Public Safety** – Officer Zachary Fleiss discussed activity this month. He presented a memo from Chief Hendershott for a breath test operator course for two officers. Fire Chief Bove reported on the calls for the previous month.

**Liaison-** Trustee Walker reported on the Town board meeting

**Planning Board-** none

**DPW-** WTP Chief Operator Matt Durfee reported on the plans and progress of the new plant. Trustee Walker discussed the meeting with DPW Foreman Kazmierczak.

**Administrator** – Administrator Post presented the bank reconciliation, Assessors, Treasurers and Justice Reports. He discussed the model bylaws for the zoning board of appeals and the potential adoption of the NYS property maintenance code.

**Old Business** – Mayor Montford stated that Winterfest went well.

**New Business**- Mayor Montford discussed the meeting with the Town of Attica committee regarding the Fire department new truck request.

**2023-114 Approve bank reconciliation report from treasurer for November 2023.**

**Motion** was made by Trustee Sage seconded by Trustee Walker that the Village approves the bank reconciliation report from the Treasurer for the month ending November 2023.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Guralny yes; Rudolph yes.  
**The motion** was declared and carried.

**2023-115 Standard Work Day resolution for elected and appointed officials**

**Motion** was made by Trustee Walker seconded by Trustee Rudolph that the Village board approves the RA2417-A NYSLRS form to establish a standard work day for Matt Sage’s 2020 elected term.

**On the call of the roll**, the vote was as follows: Walker yes; Sage abstains; Guralny yes; Rudolph yes.  
**The motion** was declared and carried.

**2023-116 Contract with Town of Attica for Fire protection**

**Motion** was made by Trustee Guralny seconded by Trustee Sage that the Village board approves the contract with the Town of Attica for Fire, Ambulance and ALS services. The Contract will be effective January 1, 2024 to December 31, 2024.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Guralny yes; Rudolph yes.  
**The motion** was declared and carried.

**2023-117 NYS property maintenance code local law**

**Motion** was made by Trustee Sage seconded by Trustee Rudolph that the Village board approves the contract with Wyoming County for sets January 16, 2024 at 6:00 pm for a public hearing on a local law adopting the NYS Property Maintenance Code. Village Attorney Timothy Moran will provide the new local law of adoption.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Guralny yes; Rudolph yes.  
**The motion** was declared and carried.

**2023-118 Adopt bylaws for Zoning board of appeals**

**Motion** was made by Trustee Guralny seconded by Trustee Sage that the Village board sets January 16, 2024 at 6:00 pm for a public hearing on a local law adopting the bylaws for the zoning board of appeals. Village Attorney Timothy Moran will provide the new local law of adoption.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Guralny yes; Rudolph yes.  
**The motion** was declared and carried.

**2023-119 Agreement with Wyoming County for voting machine and election operations**

**Motion** was made by Trustee Walker seconded by Trustee Guralny that the Village board adopts the agreement with Wyoming County for the voting machine and election operations.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Guralny yes; Rudolph yes.  
**The motion** was declared and carried.

**2023-120 Breath Operator Course**

**Motion** was made by Trustee Sage seconded by Trustee Guralny that the Village approves Officers Langless and Smith to attend a breath test operator course on January 29, 30 & 31 from 8-5 at GCC campus in Arcade.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Guralny yes; Rudolph yes.  
**The motion** was declared and carried.

#### **Executive Session**

**Motion** was made by Trustee Walker seconded by Trustee Sage to enter into Executive session at 6:49 PM to discuss legal and personal matters.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Guralny yes; Rudolph yes.  
**The motion** was declared and carried.

Re-entered regular meeting at 7:48 pm

#### **Adjournment**

**Motion** was made to adjourn the meeting at 8:16 P.M. by Trustee Walker seconded by Trustee Sage.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Guralny yes; Rudolph yes.  
**The motion** was declared and carried.

**Douglas A Post**  
**Administrator, Village of Attica**